



Instruction to your Bank or Building Society to pay by Direct Debits



Please fill in the whole form and send it to:

Cyclone Courier Company Limited
Cyclone House
27 - 29 Whitfield Street
London, W1T 2SE

Name(s) of Account Holder(s)

Empty text boxes for account holder name

Bank/Building Society account number

Empty boxes for account number

Branch Sort Code

Empty boxes for branch sort code

Originator's Identification Number

6 8 7 6 9 4

Reference Number

Empty boxes for reference number

Instruction to your Bank or Building Society

Please pay Cyclone Courier Company Limited Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Cyclone Courier Company Limited and, if so, details will be passed electronically to my Bank/Building Society.

Name and full postal address of your Bank or Building Society

To: The Manager Bank/Building Society
Address
Postcode

Signature(s)
Date

Banks and Building Societies may not accept Direct Debit Instructions for some types of account.

This guarantee should be detached and retained by the Payer

The Direct Debit Guarantee

This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.

If the amounts to be paid or the payment dates change Cyclone Courier Company Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed.

If an error is made by Cyclone Courier Company Limited or your Bank/Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.

You can cancel a Direct Debit at any time, by writing to your Bank or Building Society. Please also send a copy of your letter to us.

